

Highlights of the meeting of the Parochial Church Council held in the Church Hall on Wednesday 7th May 2008 at 8.00 pm. First meeting of 2008/09 PCC.

- 1) The Chairman welcomed all members and opened the meeting with prayers.
- 2) Apologies for absence.
- 3) Minutes of meeting held on the 2nd April were signed off noting that Ian Rose did send his apologies.

4) Chairman's notices and announcements

A proposal was read by Andrew Strong stating: "Faculty Application for the roof repairs. Proposed to the PCC of St. Peter's Church, at the PCC meeting on Wednesday 7th May 2008" Authorise the necessary work to re-tile the north transept roof of the Church at an expected cost of circa £12,700 net of VAT". When the Chairman asked if we would pay VAT on this amount the Treasury Team confirmed that we would. Proposed by Ian Rose, seconded by Margaret Hicks. All in favour 18, none against.

5) The following officers should be elected for 2008/09:

Vice Chairman of PCC	Ian Rose
Standing Committee Secretary	Clare Jones
Electoral Roll Officer	Ann Manning
Stewardship Secretary	David Gay
Gift Aid Secretary	Derek Button
Maintenance Officer	Robbie Dodson
Church Hall Lettings Officer	Carol Rose
Vergar for weddings and funerals	Margaret Hicks
Insurance Officer	Geoff Trickey
Press Officer	Vacancy, but progressing
Sidespersons Secretary	Bob Garnish
Co-ordinator for Disability and Discrimination	Vacancy
Child Protection Officer	Lynne Watson

6) Constituent members of the Standing Committee (SC)

The membership was confirmed as follows: Chairman of PCC = The Revd Nick Whitehead, Churchwardens = Ian Rose, Andrew Strong, PCC Secretary = Sarah Tourell, Hon. Treasurer = Lorelie Staines, Standing Committee Secretary = Clare Jones, and one elected representative of the PCC (if nominated by the PCC).

7) Property Report - attached to minutes for inf.

Decoration of the Hall interior and the general surroundings of the outside of the Hall were discussed and action items were agreed.

8) First quarter accounts.

We noted that the difference in APCM reported figures and quarter 1 actuals was due mostly to depreciation, a proper sense of what things are actually worth (telephone system, photocopier etc -.) and also the income from Gems, Fairtrade, St Peter's Fellowship. We were provided with reconciliation between 2007 budget and 2007 annual accounts showing a variance/movement in most columns. All these variances are understood and are from items we can't budget for e.g. donations, weddings and funerals up this quarter on last year etc. To do this quarterly is a very good management tool because it helps us keep track of what we're doing and variances are understood and approved rather than an unwanted surprise. It was stated that the way the accounts were presented at the APCM was very well explained. The Chairman added his thanks that these were a set of smart figures and praised the Treasury Team for getting them produced so well and so quickly after the APCM. He also thanked Tom Calder for the help given to Thames Ditton in the absence of their Treasurer who has been poorly.

9) Risk Review items:

Bank Mandate is subject to annual approval by the PCC. It was noted that there has been no change since the introduction of Derek Minter and two of the following four signatories are required: Ian Rose, Andrew Strong, Lorelie Staines and Derek Minter.

Statement of authority levels is reviewed annually by the PCC. The Standing Committee has a £1000 authority to authorise off-budgeted expenditure and it was noted that there is no change to this.

10) Membership of teams

The most updated list displayed on the website and in the Church porch.

11) Members' notices and questions

We referred us to the previously circulated Legacy document that had been prepared by our Legacy Officer, Richard Espenhahn and asked how do we take this issue forward? Discussion followed. The Chairman said he was happy to deliver a sermon on legacies and reminded us that the 12th October is Stewardship Sunday when he will ask people to look at inflation and review their giving. He will state that St. Peter's has been aided by legacies that have come our way and financially we're in a reasonably good position because of the regular annual income that they generate, therefore it would be very valuable if this process could continue

At this point in the proceedings The Chairman proposed and Tom Calder seconded that Sarah Tourell and Lynne Watson were co-opted to the PCC.

Lynne Watson then gave a brief update stating she is reviewing the new Diocesan Child Protection Policy. She is proposing to give her annual report to the PCC in July.

The issue of Church notice-boards was raised and the Chairman advised that Chris Tourell is looking into this currently. He also reminded us about Christian Aid week and requested that we take and collect envelopes.

Attention was drawn to a day of Prayer and Worship at the Cathedral on the 18th May. It's being held to commemorate 100 years of Churches Together in Surrey. The preacher is Myra Blyth and the workshop Leader is Alison Adam from Iona. There will also be a children's workshop in the refectory run by Simon Shutt. It's definitely worth a visit.

The Chairman advised that he would be happy for posters promoting foster carers to be displayed on all our community notice-boards.

The inventory of Church plate/silver/belongings etc that the Churchwardens have recently completed will be presented at the next PCC meeting.

The Surrey History Centre has been excellent in helping us archive all our boxes of documents previously stored in the small boiler room cupboard. They have literally done it all for us.

A discussion then followed regarding how to determine our priorities financially: "Buy a tile to support the transept roof fund" or "Buy a pew cushion".

A discussion then followed regarding the New Ministry Fund (NMF) covering if we should consider having a fund that we gradually build up, i.e. could we put away a sum from reserves. The Chairman suggested that we could occasionally host events that would contribute to the (NMF) and in the same way we currently support the MST projects. It was mentioned that ministry is changing and perhaps in 5 years time we won't have a need for a new curate but may in fact need a Youth Worker or Bereavement Counsellor, or perhaps we could share one with another parish. We could look to support another OLM with training and budget for that with the NMF.

The Chairman ended at 10.00pm with prayer and a story about ministry and a bereaved family he met earlier today.

Date of next meeting 11th June (non business) bring and share supper in the Vicarage garden.